

Capital Projects Advisory Review Board  
**Board Development Committee**

Meeting Agenda  
 January 7, 2024  
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**Committee focus:**

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(8 Active Members; 5 = Quorum)

Bill Frare, Co-Chair	Public Owner \Owner State	CPARB
Linneth Riley-Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
Lekha Fernandes	OMWBE	CPARB
Santosh Kuruvilla	Exeltech\Engineers	CPARB
Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
Jessica Murphy / Dave Johnson	PRC Chair\Vice Chair	PRC Leadership
Olivia Yang	WSU\Higher Education	CPARB
Janice Zahn	Port of Seattle\Ports	CPARB
Dave Johnson	General Contractors	CPARB/PRC
Mike Pellitteri	Private Industry\Specialty Contractor	CPARB/PRC
Bruce Hayashi	Architects/Labor/Other	CPARB

**AGENDA**

Item	Purpose	Presenter	Time
<b>Welcome</b>	Information	BF/LRH	4:00
<b>Review</b> and approve agenda	Action	All	
<b>Review / Approve</b> minutes 12/3/2024	Action	All	
<b>Invitation</b> to public to participate	Information	BF/LRH	
<b>Strategic Planning</b> - Vision, Mission, Goals - What should CPARB be doing (3 themes) o Betterment of Public Contracting – Improving Outcomes o Active Industry Engagement o Help Legislators make good laws/Improve the process	Discussion		
<b>New Issues</b> -			
<b>Set agenda for next meeting:</b> -	Discussion	All	
<b>Adjourn</b>	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

**PARKING LOT:**

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

**ACTION ITEMS FROM THE LAST MEETING:**

1. Co-Chair Bill Frare will continue efforts in bringing a facilitator on board.
2. Co-Chair Linneth Riley-Hall will reach out to Art McCluskey to see if WSDOT could designate a person to be a stakeholder on the committee.