

Capital Projects Advisory Review Board  
**Education Connections Committee**

Meeting Notes 9-25-2024

Page 1 of 2

**Committee Members:** (8 filled positions, 5 = Quorum)

- |                                     |   |
|-------------------------------------|---|
| <b>X</b> Curt Gimmestad (GC & AGC)  | <b>X</b> Linneth Riley-Hall (Transit) / Eza Agoes proxy |
| Brian Aske (DBIA NW)                | <b>X</b> Robynne Thaxton (Private Industry)             |
| Curtis Bennett (OMWBE)              | <b>X</b> Olivia Yang (Higher Ed)                        |
| <b>X</b> Janet Jansen (State - DES) | Vacant (MWBE)   |
| <b>X</b> Josh Klika (MRSC)          | Vacant (Trades\Labor)                                   |

**Guests:**

Talia Baker, CPARB Staff  
Aleanna Kondelis (MRSC Proxy)

**Meeting started at 7:45 am**

Chair Gimmestad Confirmed a quorum at 7:46 am.

*Olivia Yang made a motion to approve agenda, Linneth Riley-Hall seconded the motion. The agenda was approved via voice vote.*

*Robynne Thaxton moved to approve the minutes from August 28, 2024. Curt Gimmestad seconded the motion. The minutes were approved via voice vote.*

**Discussion Highlights**

**Owner Readiness Webinar:**

Aleanna Kondelis has been reaching out to potential panelists. The webinar date has been moved to December 10<sup>th</sup> in an effort to gain stronger commitment from potential panelists. The current panel list includes representatives from the University of Washington, City of Seattle, City of Richland, Grant County PUD and Benton County.

Linneth asked who on the PRC may be on the panel. She pointed out on the Project Review Committee (PRC) there are two sides to a project review panel: the Owner preparing the application, and the panelists reviewing the application and presentation. She advised caution on who from the PRC is chosen. The PRC Owners would be able to share perspective from both sides of the desk.

Olivia suggested PRC Owners would be helpful on the panel because they would be able to share lessons learned from going through the PRC review regarding items or questions that were not anticipated while filling out the application. On the flip side, they could share parts of the evaluation process perspective on preparation and common questions that are asked.

Chair Gimmestad suggested Taine Wilton from Edmonds School District, Morris Aldridge with Tacoma Public Schools, and Tony Matiatos with North Thurston Public Schools. Robynne suggested a certified public body representative as well as a non-certified public body since they both approach projects differently.

Aleanna asked if Bobby Forch, Jr. would be ideal? While he's the DBE representative on CPARB and an owner advisor for WSDOT, he's not an owner.

Linneth suggested consideration for a DBE or small business to be included on the panel because every single PRC application is required by statute to have a DBE representative, and the application gets scrutinized for their outreach efforts and inclusion of small businesses regardless if the application is for a project or a certification.

Chair Gimmestad suggested further recommendations for potential panelists, be sent to Aleanna, and she will finalize the list and share it with this committee by the next meeting.

Talia forwarded the link to the PRC member list and the list of certified public agencies to Aleanna for her consideration.

Aleanna will continue pulling names and connecting with potential panelists. She will bring a final list to the next meeting.

### ***Other Training Opportunities***

Aleanna gave an overview of the current activities of the Job Order Contracting Evaluation Committee. They are running a survey on the use of JOC with the goal of updating the JOC Best Practices, and then progressing into outreach. They would appreciate the ECC's perspective on their plans to move forward.

Olivia would like to have the JOC Evaluation Committee to stay on top of meeting minutes, agenda's etc. She would like CPARB to review the member list and make sure there is a balance. There are some meeting events that do not have meeting documentation.

Olivia shared the BE/DBI Committee finished their report on prompt pay and would like to have a webinar developed as well.

Aleanna shared that MRSC has a robust training schedule for the next fiscal year, and they plan to address the current Public Works hot topics both in webinars and in-person trainings. Josh shared a list of current webinars and available trainings going into the next year.

MRSC tries to put together ongoing education on PW and procurement while also responding to current trends in the industry, so they have put together a potential training list and are still developing the schedule.

Olivia asked if there is something that can be done to identify new training opportunities for the industry. How to share updates to the PW Training Resources. Linneth advised caution because someone will have to manage and monitor, but CPARB needs to be cautious about advertising for any of the agencies in the Training Resources. Perhaps a statement can be added to the website to check each agency for training updates.

### ***Next Meeting: 10/30/2024***

- Agenda
- Minutes from 9/25/2024
- JOCE Committee updates on survey
- Brian will share updates on the Design-Build Training.
- Aleanna / Josh Webinar Update
- Identify Next Steps
- Establish Next meeting Agenda

### **Parking Lot:**

- Lessons Learned

### **Action items:**

1. Brian will prepare to report on updated DB training for the next meeting.

*Olivia made a motion to Adjourn the meeting early, Linneth seconded the motion.*

**Meeting adjourned at 8:27 am**