

Capital Projects Advisory Review Board

Virtual Meeting Via Teams

Meeting ID: 229 294 252 768 PC: 9ywtqg

MEETING AGENDA

December 12, 2024

MEMBERS

Total = 25 Members: 21 Voting Positions, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	Irene Reyes	Private Industry
Keith Michel (Vice-Chair)	General Contractors	Steven Russo	Specialty Contractors
Robert Blain	Counties – NEW!	John Salinas II	Specialty Contractors
Garett Buckingham	Public Hospital Districts	Kara Skinner	Insurance/Surety Industry
Lekha Fernandes	OMWBE	Rep. Mike Steele	House of Representatives (R)
Bobby Forch, Jr.	Disadvantaged Businesses	Robin Strom	General Contractors
Erin Fraser	Construction Trades Labor – NEW!	Josh Swanson	Construction Trades Labor
Bill Frare	Dept. of Enterprise Services	Rep. Steve Tharinger	House of Representatives (D)
Sen. Bob Hasegawa	Senate (D)	Robynne Thaxton	Private Industry
Bruce Hayashi	Architects	Sen. Judy Warnick	Senate (R)
Santosh Kuruvilla	Engineers	Olivia Yang	Higher Education
Karen Mooseker	School Districts	Janice Zahn	Ports
Mark Nakagawara	Cities		

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Linneth\Talia Baker
Welcome Board Members & Introductions	Information	8:03	Linneth Riley-Hall
1 Approve Agenda	Action	8:05	Linneth Riley-Hall
2 Approve Meeting Minutes 10/10/2024 & 11/18/2024	Action	8:07	Linneth Riley-Hall
Invitation for Public Comments	Information	8:10	Linneth Riley-Hall
3 Chair Report	Information\Action	8:12	Linneth Riley-Hall
4 LEGISLATION OF INTEREST	Information	8:15	Linneth \ Talia
5 COMMITTEE & WORKGROUP REPORTS:			
a Board Development Committee	Information\Action	8:20	Bill Frare\Linneth Riley-Hall
b SHB 1621 Review Committee	Action	8:30	Keith M\Mark N.
c BE/DBI Committee	Information\Action	8:40	Lekha\Santosh\Irene
d Project Feedback Process Workgroup	Information\Action?	8:50	Dave Johnson\Jeff Gonzalez
e Project Review Committee	Information	9:00	Jessica M.\ Dave Johnson
h Education Connections Committee	Information	9:15	Curt Gimmedstad\Josh Klika
10 MINUTE BREAK		9:30	
i GC/CM Committee – Best Practices Update	Information	9:40	Nick Datz
g JOCE Committee	Information	9:50	Gina Owen\ Aleanna
h WSDOT Project Delivery Method Review Task Force	Information\Action?	10:00	Linneth \ Tom Zamzow
6 NEW BUSINESS			
Member Ideas \ Discussion Time	Information\Discussion	10:15	Linneth Riley-Hall
7 ADMINISTRATIVE			
a Budget Report (see pre-read)	Information\Action	10:20	Talia Baker/Nancy Deakins
b Recap of Action Items	Information\Action	10:22	Nancy Deakins
c February 13, 2024 Draft Agenda	Discussion	10:25	Keith Michel
ADJOURNMENT	Action	10:30	Linneth Riley-Hall

Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021
- Legal interpretations
- Stipends for volunteers
- Cost escalation discussion/guidance?
- Bonding/retainage from other states
- Board Retreat – desire and timing

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2025 Dates: 2/13, 4/10, 5/8, 9/11, 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322, Monique (360) 951-5352

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IMPORTANT DEADLINES

✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

February 13, 2024 Meeting:

- Minutes 12/12/2024
- Committee/Workgroup Reports:
 - Board Development (Mentors?)
 - BE/DBI Committee
 - Education Connections
 - GC/CM Best Practices (confirm any action required)
 - Project Review Committee
 - Project Feedback Process Workgroup
 - WSDOT Delivery Method Review Task Force
 - SHB 1621 Review Committee
 - JOC Evaluation Committee
- New Business
- Recap of Action Items