

Capital Projects Advisory Review Board
Board Development Committee

Meeting Agenda

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Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(8 Active Members; 5 = Quorum)

	Bill Frare, Co-Chair	Public Owner \Owner State	CPARB
	Linneth Riley Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
	Lekha Fernandes	OMWBE	CPARB
	Santosh Kuruvilla	Exeltech\Engineers	CPARB
	Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
	Jessica Murphy / Dave Johnson	PRC Chair\Vice Chair	PRC Leadership
	Olivia Yang	WSU\Higher Education	CPARB
	Janice Zahn	Port of Seattle\Ports	CPARB
		<i>Vacant</i> General Contractors	CPARB
		<i>Vacant</i> Private Industry	CPARB
		<i>Vacant</i> Architects	CPARB

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	BF	3:30
Review and approve agenda	Action	All	3:35
Review/Approve minutes from 10/7/2024	Action	All	3:36
Invitation to public to participate	Information	BF	3:38
Strategic Planning Startup & Structure - Membership (11 pos) o General Contractor o Specialty Contractor o 'Other' so CPARB can identify a group the BDC may have missed	Discussion		3:40
New Issues -			4:40
Set agenda for next meeting: 11/12/2024 - Stakeholdering - Scope of Strategic Plan Effort - Expectations of Committee Membership - Discuss expectations of facilitator	Discussion	All	4:45
Adjourn	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

PARKING LOT:

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

ACTION ITEMS FROM THE LAST MEETING:

1. Co-Chair Bill Frare will reach out to Heidi Loveall to understand what is entailed in the strategic planning process.
2. All committee members will think about a list of individuals or stakeholders to involve in the strategic planning process.