

JOC Evaluation Committee

AGENDA

Date | time 7/18/24 2:00 PM Dial *in number:* 1-206-686-8357, Conf ID 997375791#

Location: Microsoft Teams

Meeting called by	[Meeting called by]	Voting Members:
Type of meeting	Monthly Committee	<input type="checkbox"/> Beck Eatch (UW) <input type="checkbox"/> Quinn Dolan (Centennial) ✓
Facilitator	[Facilitator]	Randy Horn (Gordian) ✓ Aleanna Kondelis (MRSC/PPP-WA) ✓ Amanda Lanier (ST) <input type="checkbox"/> Jason Harper <input type="checkbox"/> Eric
Note taker	[Note taker]	Lindstrom (FORMA) ✓ Gina Owens (City of Seattle) ✓
		Linda Shilley (Pierce Transit) <input type="checkbox"/> Brian Thomas (DES)
		Invitees:
		<input type="checkbox"/> Garrett Buckingham ✓ Michel Ligtenberg <input type="checkbox"/> Diana
		Peterson <input type="checkbox"/> Jena Richmond <input type="checkbox"/> Melissa Van Gorkom <input type="checkbox"/>
		Amanda Witt ✓ Rob Wettleson <input type="checkbox"/> Edwina Martin-
		Arnold

Agenda Items

Topic	Presenter	Time allotted
✓ Welcome and Roll Call	Gina	5 Minutes
<input type="checkbox"/> Approve Agenda	Gina	5 Minutes
<input type="checkbox"/> Approve 4/18/24 Meeting Notes	Aleanna	5 Minutes
<input type="checkbox"/> Work Plan (Recruitment, Best Practices Manual, ECC)	Aleanna	15 Minutes
<input type="checkbox"/> JOC Training Survey	Gina	5 Minutes
<input type="checkbox"/> Outreach/Engagement Opportunities (Seattle Research Cohort)	Gina	5 Minutes
<input type="checkbox"/> Prompt Pay Committee Update	Aleanna	10 Minutes
<input type="checkbox"/> Open Floor – New Items (set 10/17/24 agenda)	All	10 Minutes

NOTES:

- Michel is Quinn's proxy for the meeting
- Started the meeting at 2:09PM, do not have a quorum, meeting will be informational.
- Review agenda
- Review the meeting minutes from 4/18/24
- Reviewed tentative work plan

Capital Projects Advisory Review Board

- Recruitment of new participants on the committee
- Refresh the best practices
- Need to connect with the CPARB Education Connection Committee
- JOC Survey – City of Seattle contacting various community organization and stakeholders to ascertain if there are requests or interests for additional JOC training.
 - Two perspectives: **business** facing and **agency** facing
- Gina put forward an opportunity to leverage the City of Seattle’s research “free” initiative to potentially augment data. (Seattle Research Cohort)
 - JOCs are doing some quarterly meetings – focus on subcontractors
 - Gordian – focus on prime recruitment
 - **Contacting CPARB** as to the protocol for sending surveys or using 3rd party research opportunities.
 - **Contact CPARB** to confirm if there are any survey protocols.

New Items:

- Vote to “swap” Eric with Rob from Forma as a voting member, need a quorum.
- New UW representatives’ possibility?