

# Capital Projects Advisory Review Board

## Virtual Meeting Via Teams

Meeting ID: 288 593 794 200 PC: ocXrSd

### MEETING AGENDA

September 12, 2024

#### MEMBERS

Total = 25 Members: 21 Voting, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	Steven Russo	Specialty Contractors
Keith Michel (Vice-Chair)	General Contractors	John Salinas II	Specialty Contractors
Lekha Fernandes	OMWBE	Kara Skinner	Insurance/Surety Industry
Bobby Forch, Jr.	Disadvantaged Businesses	Rep. Mike Steele	House of Representatives (R)
Bill Frare	Dept. of Enterprise Services	Robin Strom	General Contractors
Sen. Bob Hasegawa	Senate (D)	Josh Swanson	Construction Trades Labor
Bruce Hayashi	Architects	Rep. Steve Tharinger	House of Representatives (D)
Santosh Kuruville	Engineers	Robynne Thaxton	Private Industry
Karen Mooseker	School Districts	Sen. Judy Warnick	Senate (R)
Mark Nakagawara	Cities	Olivia Yang	Higher Education
Matt Rasmussen	Counties	Janice Zahn	Ports
Irene Reyes	Private Industry		
Mark Riker	Construction Trades Labor	Vacant	Public Hospital Districts

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Linneth\Talia Baker
Welcome Board Members & Introductions	Information	8:03	Linneth Riley-Hall
Approve Agenda	Action	8:05	Keith Michel
Approve Meeting Minutes 5/9/2024 & 6/3/2024	Action	8:07	Keith Michel
Invitation for Public Comments	Information	8:10	Keith Michel
Chair Report	Information\Action	8:16	Linneth Riley-Hall
<b>COMMITTEE &amp; WORKGROUP REPORTS:</b>			
Board Development Committee	Information\Action	8:20	Robynne T.\Bill Frare
BE/DBI Committee – Draft Report (due 11/1/2024)	Information\Action	9:08	Santosh Kuruville
SHB 1621 Review Committee (Report due 10/31/2024)	Information	9:29	Keith M\Mark N.
<b>15 MINUTE BREAK 9:40 – 9:55</b>		<b>9:40</b>	
Project Review Committee	Information	10:00	Dave Johnson
WSDOT Project Delivery Method Review Task Force – Draft Interim Report	Information\Action	10:12	Linneth Riley-Hall
Project Feedback Process Workgroup	Information	10:25	Dave Johnson\Jeff Gonzalez
Small Works Committee	Information\Action	10:52	Bill Frare
<b>NEW BUSINESS</b>			
Discussion	Information\Discussion	10:55	Linneth Riley-Hall
<b>ADMINISTRATIVE</b>			
2025 Meeting Dates/Budget Report (see pre-read) (both moved to Oct.)	Information\Action		Talia Baker/Nancy Deakins
Recap of Action Items	Information\Action	11:25	Nancy Deakins
<b>ADJOURNMENT</b>	Action	11:35	Linneth Riley-Hall

#### Board Parking Lot Items:

- Legal interpretations
- Stipends for volunteers - parameters around implementation from DES policy
- Cost escalation discussion/guidance?
- Bonding/retainage from other states
- Additional alternative delivery tools – IPD and project alliancing
- Board Retreat – desire and timing
- How can PRC add value? → possibly with BDC strategic planning?
- Any new legislation or legislative actions?
- Periodic CPARB review of SWR limits by 2025

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2024 Dates: 10/10, 12/12

2025 Proposed Dates: 2/13, 4/10, 5/8, 9/11, 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322, Monique (360) 951-5352

#### CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

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### IMPORTANT DEADLINES

- ✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting
- ✓ October 10, 2024 – Final Approval of SHB 1621 Report (& BE/DBI legislation?) by CPARB; Draft of WSDOT TF Final Report due for review (OR identify date for Special Meeting in November)
- ✓ October 31, 2024 – SHB 1621 Review Final Report due to the Legislature
- ✓ November Special Meeting (11/14?) – Final Approval of WSDOT TF final report.
- ✓ December 1, 2024 – Report to Legislative Transportation Committees Regarding WSDOT Project N52600R, N00900R & M00800R (per November Special Meeting)
- ✓ *Periodic CPARB review of SWR limits by 2025*

### CPARB Member Shared Commitments: (Based on Core Values as identified 2/11/2021)

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting. Open to feedback at anytime.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

### October 10, 2024 Meeting:

- Minutes 9/12/2024
- Mentorship Check in w/Mentors and Mentees
- Legislative Activities
- Committee/Workgroup Reports:
  - Board Development
  - Education Connections
  - GC/CM Best Practices (confirm any action required)
  - BE/DBI Legislation
  - Project Feedback Process Workgroup
  - WSDOT Delivery Method Review Task Force
  - SHB 1621 Review Committee Report
  - JOC Evaluation Committee
- New Business
- Approve Meeting dates for 2025
- Recap of Action Items
- Agenda for 12/12/2024

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