

**Small Works Committee**

Meeting Notes 05-10-2024

Page 1 of 2

**Committee Members:** (14 positions, 13 members, 5 alternates, 8 = Quorum)

x	Bill Frare, DES – Owner State (Co-Chair)
x	Dawn Egbert, Ports
	Bobby Forch Jr., Diverse Business
x	Sharon Harvey, OMWBE
x	Josh Klika, MRSC
	Scott Middleton, MCAWW
x	Karen Mooseker, School Districts

x	Irene Reyes, Private Industry/ DBEs (Co-Chair)
	Mark Riker, Labor
x	Cathy Robinson, Cities
x	Reasa Pearson, L&I
	Kara Skinner, Insurance/Surety
	Olivia Yang, Higher Education
	Vacant, Counties

**Alternates:**

	Mark Nakagawara, Cities
	Angela Peterson, Ports
	Julie Underwood, Cities

x	Maja Huff, Higher Education (2)
x	Brian Ross, Higher Education (1)
	Brenda Portaro, OMWBE

**Guests & Stakeholders:**

	Brenda Nnambi, Transit
	Brynn Linville, MRSC
	Janet Jansen, DES
	Jon Rose, MRSC
	Jennifer Brower, Ports

	Lee Lim, OMWBE
	Monique Martinez, DES
	Shamekia Moultrie, DVA
	Theresa Gonzales, MRSC

**The meeting was called to order at 1:34 p.m.**

**Discussion Highlights:** Agenda Topic: Implementation Update Reports

**Action: Approve past meeting minutes**

Co-Chair Frare moved to approve the minutes from April 12, 2024. Brian Ross seconded the motion, and the committee approved the motion by voice vote.

**Subcommittee Updates**

**DES/State:** Co-Chair Frare reported that DES is working on final preparations for implementation of the new platform on July 1. He encouraged the committee to focus the meeting on any barriers to smooth implementation that may arise in the next seven weeks. Janet Jansen shared that DES, MRSC, Commerce, and OMWBE hosted a training event in Spokane for over 150 agencies. Next week, an even larger training event will take place in Tacoma. Templates and policy are works in progress. Janet does not see any barriers in DES' way.

**MRSC:** Jon Rose explained that the changes to the roster platform for agencies will go live on July 1. As Janet mentioned, MRSC has been collaborating with OMWBE and DES to host training events. It is anticipated that DES will be added to the MRSC roster next week, and no barriers are foreseen between now and implementation.

**OMWBE:** Sharon Harvey shared that OMWBE launched their program on April 9, and more than 40 businesses have opted in. Opting in refers to businesses already certified with OMWBE who decided to be Public Works Small Business Enterprise Certified with OMBWE as well. As discussed, OMWBE has recently collaborated with DES and MRSC on hosting events. A barrier for OMWBE has been staffing the number of events. Sharon is working to train more OMWBE employees to present so the event work may be shared. OMWBE has also developed a flier that explains the benefits of the program. This flier was shared with DES and CPARB earlier today.

## Small Works Committee

Meeting Notes 05-10-2024

Page 2 of 2

**L&I:** Reasa Pearson shared that L&I's work is complete, and they are waiting for the effective date of July 1. Their rulemaking is complete and the PWIA filing system is ready to be used upon implementation.

### **New Business: Current Summary of Legislative Issues**

Co-Chair Frare met with CPARB yesterday and expressed his intent to dissolve the Small Works Committee effective the September meeting of CPARB. CPARB suggested that the Committee continue to meet and develop a best practices document. Co-Chair Frare responded that he would pass along the request to the Small Works Committee and request their interest in continuing the work.

Dawn Egbert requested more information on the request, and if CPARB was interested in best practices for a piece of the statute or the entire statute. If the request is for the entire statute, it would be an intensive undertaking. At minimum, a hiatus was suggested before committing to the request. Also, Dawn mentioned that impacts and issues won't be known until after the new platform is launched. Co-Chair Frare explained that he will report back to the Chair of CPARB to let them know that the Small Works Committee would like a break. After two years of work and reaching the goal of launching the platform, the committee would like more time before deciding if they will commit to developing a best practices manual.

### **Next Meeting:**

The next meeting will be on June 14 at 1:30 p.m. with the same agenda. This will be the last opportunity to discuss barriers before the July 1 launch.

### **Action Items**

1. Co-Chair Frare to report back to the Chair of CPARB to let them know that the Small Works Committee would like a break before deciding if they will commit to developing a best practices manual.

### **The meeting adjourned at 1:47 p.m.**

Co-Chair Frare moved to adjourn the meeting. Dawn seconded the motion, and the committee approved the motion by voice vote.

### **References/Resources:**

- None