



Addendum #03

Issued: Thursday, February 8, 2024

Informational Meeting Sign-In, Pre-submitted/Meeting Q+A, Presentation

Project: 2024-828
 Project Name: DVA- Washington Soldiers Home Campus Architect
 Phase: Request for Qualifications
 Meeting Location: Teams
 Date/Time: Wednesday, 2-8-24, 9:00 AM PST
 DES PM: Melanie Miller, melanie.miller@des.wa.gov

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ documents remains in full force and effect, except as modified by this addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its Statement of Qualification.

Visit our webpage for additional information: <https://des.wa.gov/services/facilities-and-leasing-management/architecture-engineering-design-consultants/current-projects-advertised-consultant-selection>

1. Questions and Answers:

Questions	Answers
Is this selection for architectural services only?	Yes

2. Sign-in as captured in Teams:

Miller, Melanie (DES)	melanie.miller@des.wa.gov
Eixenberger, Theron (DVA)	Theron.Eixenberger@dva.wa.gov
Melissa Forbes	Mforbes@oaips.com
Ian Skogsberg	IanS@speedsdb.com
Kim, Tae	Tae.Kim@stantec.com
Denise Storaasli	DStoraasli@AHBL.com
James Spence-Chan	jspence-chan@deanalanarchitects.com
Rhonda Gillogly	Rhondag@kntstudios.com
Ron Wright	rwright@rwaa.com
Sheppard, Norman (DVA)	Norman.Sheppard@dva.wa.gov
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Josiah Cline	jcline@freiheitarch.com
Suni Hatcher	shatcher@rwaa.com



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VALERIE THIEL (Guest)	val@SageArchAlliance.com
Dave Newkirk-RAH AEC	daven@rahaec.com
Bryant Draper	bdraper@studioms.com
Orion Hulin	ohulin@studioms.com
Lara, Eric (DES)	eric.lara@des.wa.gov
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Rich Murakami	richard@rolludaarchitects.com
Marcie Lohr	marciel@cplinc.com

3. Attachments:

1. Informational Meeting Presentation

This addendum does not amend the due date or time for submission of Statements of Qualifications.

End of Addendum #03

LOCAL ON-CALL CONSULTANT SELECTION

DEPARTMENT OF VETERANS AFFAIRS WASHINGTON SOLDIERS HOME CAMPUS ARCHITECT FOR 23-25 BIENNIUM

Pre-Selection Informational Meeting – February 7th, 2024

9:00 – 10:00 AM, PST

DES Project No. **2024-828**

Melanie Miller, Project Manager, Facility Professional Services,
Engineering & Architectural Services



Washington State
DEPARTMENT OF
ENTERPRISE SERVICES



WELCOME!

Thank you for joining us, and thanks for your interest in providing on-call Architectural Services to DVA WSH Orting during the 23-25 biennium.



Washington State
DEPARTMENT OF
ENTERPRISE SERVICES



"Serving Those Who Served"

PRE-SELECTION INFORMATIONAL MEETING LOGISTICS

DES PROJECT # 2023-728



- ✓ Please keep your microphone muted except when speaking
- ✓ Please use the Chat box to **sign in** with your **name**, **company**, and **email** address
- ✓ Please hold questions until the Q&A session
- ✓ Presentation and sign-in information will be posted on February 7th, 2024

AGENDA

- Introductions and Project Info
 - DVA and DES Representatives
 - Selection Panel Members
 - 23-25 Biennium Possible Projects
- Consultant Selection Process
 - Important Dates
 - Selection Process
 - Diverse Business Inclusion Plan
- Submission Procedure
- Q&A



INTRODUCTIONS AND POTENTIAL PROJECTS



DVA AND DES REPRESENTATIVES

- **Department of Veterans Affairs**
 - TJ Eixenberger, Project Coordinator III
 - Norman Sheppard, Construction Project Coordinator 3
 - Dan Smith, Campus Administrator
 - Erwin Steinlein, Facilities Manager
- **Department of Enterprise Services (DES)**
 - Melanie Miller, Project Manager
 - Eric Lara, Project Manager

STRATEGIC PLAN



"Serving Those Who Served"

Strategic Anchors

Mission

Serving Those Who Served

Vision

Improving the Quality of Life for Veterans and Their Families

The WDVA Way

We value everyone



We cultivate a healthy, inclusive, & safe workplace



We are honest, professional, & transparent



We listen to understand & speak with intent



2023-2026 Goals, Objectives, and Strategies

Save and transform lives

Focus on health, growth, well-being, connectivity, and purpose, resulting in a 20% reduction in suicide among Veterans by 2025.

- Mitigate risk factors and enhance protective factors.
- Continue to grow community-based and governmental partnerships.
- Develop a behavioral health team.

Place 80 Veterans experiencing, or at risk of, homelessness in permanent housing by October 2024

- Work with Commerce and local organizations to improve capacity.
- Expand capacity of the Transitional Housing Program.
- Expand other preventative services.

Respect, empower, and inspire everyone

Reduce the yearly employee turnover rate from 24% to 15% and fill 90% of positions by FY2025

- Ensure employees are onboarded successfully.
- Continue involvement in the healthcare training partnerships.
- Identify and leverage what is working for WDVA employees by repeating success factors.

Team members will experience an even greater sense of cooperation, teamwork and belonging in the workplace, as evidenced by a 10% increase in employee engagement feedback by 2026

- Use feedback provided by employees to identify and close gaps.
- Leverage and continue to implement strategies in the WDVA Diversity, Equity, and Inclusion and State Pro-Equity Anti-Racism (PEAR) plans.

Be the leading state in Veteran service delivery and outcomes

All State Veterans Homes achieve and sustain a Medicare 5-Star quality measure rating by 2026

- Incorporate change management principles into the use of quality measures reports.
- Regularly provide and review data with staff and stakeholders to ensure milestones for improvements are visible and recognized.
- Incorporate staff and resident improvement ideas into problem solving efforts.

Increase the percentage of WA State Veterans connected to their earned disability compensation benefit from 28% to 33% by 2026

- Place resources strategically in regions experiencing gaps.
- Address the limited technology access for Veterans in rural counties and connect them electronically to their earned benefits.

Operate effectively and efficiently

Cultivate a culture of accountability and transparency by sharing our performance data from all divisions at least annually by 2026

- Identify key performance indicators involving subject matter experts.
- Include the "why" behind each indicator.
- Use this data to tell their story, inform improvements, and give recognition.

All programs use a standard process to demonstrate operational sustainability of services by 2026.

- Complete a current state and refine a standardized process that matches resources to operational capacity.
- Continue to implement the One Washington Project.

SELECTION PANEL

- Two DVA Representatives:
 - TJ Eixenberger, Construction Coordinator III
 - Norman Sheppard, Construction Project Coordinator 3
 - Two DES Construction Project Coordinators:
 - Melanie Miller, PM
 - Eric Lara, PM
-



CONFLICT OF INTEREST

- Any known or perceived conflict of interest between any consultant personnel and the Selection Panel shall be disclosed to Melanie Miller of DES.
- DES will reveal any such conflict of interest to all teams and determine a resolution.



POTENTIAL PROJECTS

- Site Master Plan Study
- Skilled Nursing Facility Fire Sprinkler Riser Replacement
- Roosevelt Barracks Roof Replacement
- Laundry Building HVAC Repairs
- Administration Building Renovation and Addition
- Asphalt Paving Throughout Campus
- Maintenance Building Enclosures
- Auto Security Gates
- Cemetery Marker Upgrades
- Tuckpointing and Brick Cleaning
- Chilson Hall Upgrades
- Skilled Nursing Facility – Bathroom Fixtures Upgrades

Potential Project Budget of approximately

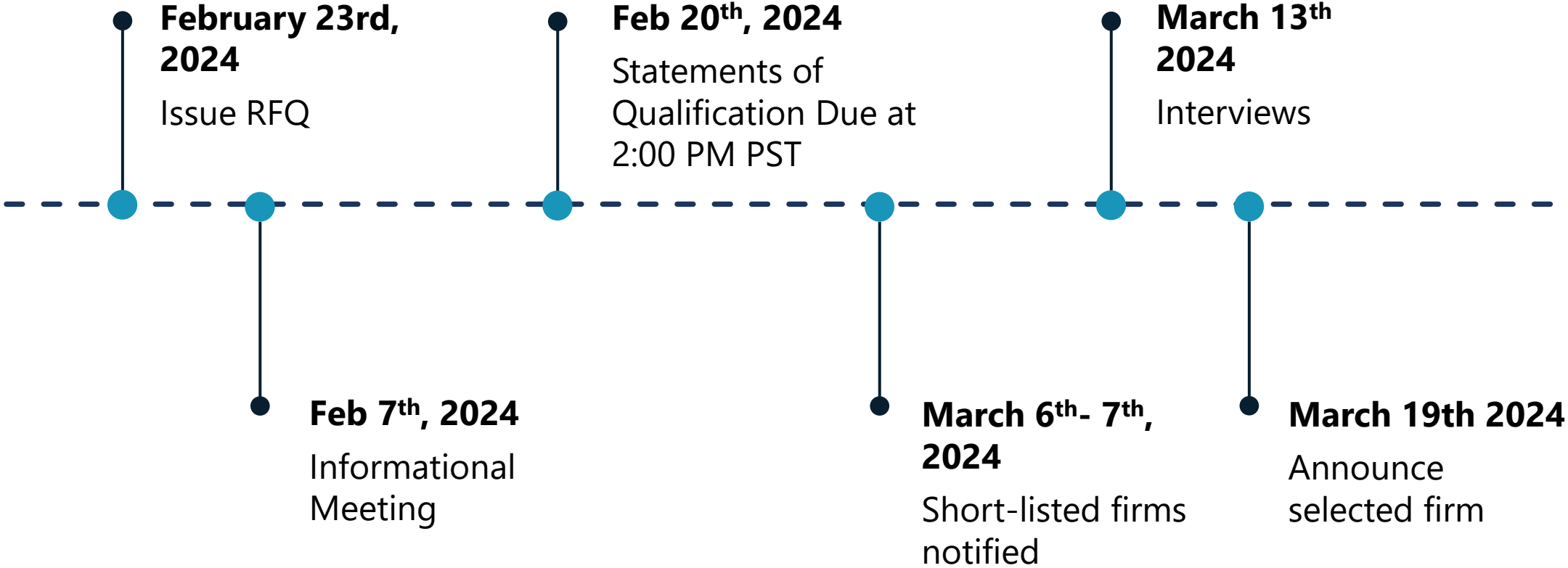
\$5,500,000.00

Not all projects will begin this biennium.



SELECTION PROCESS

SELECTION SCHEDULE



EVALUATION CRITERIA

Phase 1

Statements of Qualification Evaluation, using weighted criteria:

- Qualifications of Key Personnel – 30 points
- Past performance– 30 points
- Relevant Experience – 40 percent
- Describe strategies to increase opportunities for diverse business participation

EVALUATION CRITERIA

Phase 2

Submission of Diverse Business Inclusion Plans by short-listed firms, followed by interviews scored on weighted criteria:

- Key Personnel & Workload Management Plan– 20 percent
- Relevant Experience – 20 percent
- Collaboration and Communication – 10 percent
- Project Management & Approach – 50 percent
- Diverse Business Inclusion Plan – mandatory submission required only of the short-listed firms
 - Not scored but the Plan will be reviewed by DES' Public Works Diversity Program Manager



SOQ SUBMISSION

SOQ FORMAT

Each Submittal shall include:

- Optional cover letter
- RFQ Attachment 1, identifying a single point of contact
- Optional Table of Contents
- Federal Form 330 (Part II only)
- Any other pertinent data to assist the Selection Panel in evaluating qualifications

SOQ PAGE LIMIT

SOQs are limited to fifteen (15) 8.5"x11" single-sided numbered pages. Font size shall be no less than 10 point. 11"x 17" can be included as one page only if used for schedules, charts or pictures. Any with text will be counted as two pages. Submit in electronic version text searchable PDF.

Included in page count:

- Cover letter
- Response to selection criteria
- Resumes and references

Not included in page count:

- Standard Form 330, Part 2
- Tabs (unless they contain more information than category name)
- Cover Page (unless it has more information than project number, project title, firm name and address block)
- Attachment 1

Acknowledge any Addenda issued by DES



ELECTRONIC SUBMISSION

- All submissions are electronic and DES uses the Box platform
- Angel Ernst of DES will provide electronic submission instructions
 - Any questions, contact angeline.ernst@des.wa.gov
- Complete the upload instructions for electronic submittals at least three days prior to SOQ submittal due date

DIVERSE BUSINESS INCLUSION PLAN

- There are Diverse Business Participation Goals for this project
- The inclusion plan is required only of the Finalists
 - Cannot have zero as a Goal in the inclusion plan
- Contact Charles Wilson, DES Public Works Diverse Business Manager, with any questions

QUESTIONS?

**IF NOT ANSWERED WILL
ON THIS MEETING WILL
BE ANSWERED PER
ADDENDUM**



THANK YOU



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