



SPOKANE
PUBLIC FACILITIES
DISTRICT

February 16, 2024

In addition to our Letter of Appeal, we believe that the following information is also relevant to address:

1. **Inclusivity:** Attached you will find our tracking template that we provide to the Design Builders as a reference in the RFP. We addressed in our application and in the presentation the project's approach to being inclusive and requiring an Inclusion Plan with DB proposals. The ability to be inclusive is determined and scored as part of the selection of the DB team. We ask our Design Builder to track not just certified firms, but also non-certified SBE firms that have the potential for certification. We will also ask the Design Builder to track local business and veteran business. The goal is to be proactive in creating a database so future percentages can be set realistically.
2. **Schedule Concerns:** Attached you will find our updated procurement schedule, showing an added week during the shortlist phase of procurement. Our original schedule showing 5 business days was a major talking point for the committee. By staggering work plans and permitting packages we feel we can achieve this procurement schedule while mitigating the 6-week permit review. Had we known this was a concern in our application response, we would have been able to make this adjustment for our original presentation.
3. **OMWBE Outreach:** In response to a question from the panel, we did indicate that we are working with APEX and have since been scheduled as a panelist at the upcoming Small Business Bootcamp on February 27th. Our Purchasing Manager, Melissa Coulter, will be attending this event as an Owner's Rep to discuss upcoming projects and inclusivity. In addition, we will host an onboarding session once the Design-Build team is under contract. We intend to continue this work to increase our inclusivity with future projects.



S P O K A N E
P U B L I C F A C I L I T I E S
D I S T R I C T



Spokane Public Facilities District - Arena Refresh Project
OMWBE and Inclusion Tracking

Firm Name	Work Category	Phase	Type	Workforce OMWBE Pct	Amount	Certified
Sample One	Design	Ph1	WBE	38%	\$35,885.00	No
Sample Two	Environmental	Ph1	SEDBE	16%	\$95,233.00	
				Project GMP	Subtotal	Percent of GMP
<i>Aspirational Goal is 5% of GMP.</i>				\$3,000,000.00	\$131,118.00	4.37%



