

**Small Works Committee**

Meeting Agenda 10/13/2023

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**Location:** via Teams

**Meeting ID:** 297 166 084 903 **Passcode:** XK3Kvv

**Committee Members:** (14 active members, 8 = Quorum)

Bill Frare, DES – Owner State <i>Co-Chair</i>	Irene Reyes, Private Industry\DBEs <i>Co-Chair</i>
Dawn Egbert, Ports	Mark Riker, Labor
Bobby Forch Jr., Diverse Business	Cathy Robinson, (was Cities) UW
Sharon Harvey, OMWBE	Jolene Skinner, L&I
Josh Klika, MRSC	Kara Skinner, Insurance/Surety
Scott Middleton, MCAWW	Olivia Yang, Higher Education
Karen Mooseker, School Districts	
Brenda Nnambi, Transportation	<i>vacant</i> , Counties

**Alternates:**

Mark Nakagawara, Cities ( <i>alternate</i> )	Maja Huff, Higher Education ( <i>alternate</i> )
Angela Peterson, Ports ( <i>alternate</i> )	Brian Ross, Higher Education ( <i>alternate</i> )
Julie Underwood, Cities ( <i>alternate</i> )	

**Stakeholders:**

Jon Rose, MRSC	Laura Preftes
Leann Snyder	Theresa Gonzalez
Janice Zahn	Abigail Vizcarra Perez
Brenda Portaro	Claire Homacek
Janet Jansen, DES	Brynn Linville

**Agenda**

1:30 pm	Welcome & Introductions		Bill Frare\Irene Reyes
1:35 pm	Minutes from September 8, 2023	Information\Action	
1:37 pm	Implementation Update Reports:	Information	<ul style="list-style-type: none"> <li>• Bill Frare</li> <li>• Jon Rose\Josh Klika</li> <li>• Sharon Harvey</li> <li>• Jolene Skinner\Reasa Pearson</li> </ul>
	<ul style="list-style-type: none"> <li>• DES\State</li> <li>• MRSC</li> <li>• OMWBE</li> <li>• LNI</li> </ul>		Jolene Skinner
2:10 pm	Communications Subcommittee Report	Information	
2:30 pm	Review WAC Chapter 200-330 Amends	Information\Action	
2:45 pm	Outreach Schedule & Updates	Information	
2:55 pm	Next Meeting Agenda 11/___/2023	Action	Bill Frare\Irene Reyes
3:00 pm	Adjourn	Action	

**Discussion Items:**

- Implementation – planning
  - Rules – WAC update
  - Small Business Certification
  - Statewide Roster
  - Contract Templates
  - LNI – Systems