



Addendum #1

Issued: Monday, July 17, 2023

Informational Meeting Sign-In, Pre-submitted/Meeting Q+A, Presentation

Project: 2023-828
 Project Name: Pierce Collee On-Call Campus Architect(s)
 Phase: Request for Qualifications
 Meeting Location: Teams
 Date/Time: Monday July 17, 2023 at 10:00 AM PST
 DES PM: Tony Ifie, tony.ifie@des.wa.gov

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ documents remains in full force and effect, except as modified by this addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its Statement of Qualification.

Visit our webpage for additional information: <https://des.wa.gov/services/facilities-and-leasing-management/architecture-engineering-design-consultants/current-projects-advertised-consultant-selection>

1. Questions and Answers:

Questions	Answers
Will the attendees list be made available to the attendees?	Yes. It will be published in the DES website with the Advertisement for this solicitation.
When will the projects be ready be execution?	The projects are ready for execution today. The successful candidate firm (s) will be engaged as soon as the selection and agreement process is completed.

2. Sign-in as captured in chat:

Anthony Ifie Department of Enterprise Services tony.ifie@des.wa.gov
 Gus Lim, Pierce College, rjim@pierce.ctc.edu
 Andy Hartung. McGranahan Architects, andy.hartung@mcgranahan.com
 Kate Frisbie, McGranahan Architects, kate.frisbie@mcgranahan.com
 Charlene Wilson, Charlene Wilson Consulting, Capital Projects Manager for Pierce College.
charlene@cwcpm.com
 Liz Holloway, McGranahan Architects, liz.holloway@mcgranahan.com
 Heather Hocklander, BCRA, hhocklander@bcradesign.com
 Bill Fierst - AHBL; wfierst@ahbl.com



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Jeremy Richard, Design West Engineering, jrichard@designwesteng.com

Erin Knuth, BCRA eknuth@Bcradesign.com

Stuart Young, BCRA, syoung@bcradesign.com

Susan Neaton, Rolluda Architects, susan@rolludaarchitects.com

Michal Wilson, Space Advocate, michal@space-advocate.com

Jeff Reuter, Annex Design Services, LLC. jeff@annex-design.com

Alex Rolluda, Rolluda Architects. alex@rolludaarchitects.com

Tristen Dolores, Space Advocate, LLC. tristen@space-advocate.com

3. Attachments:

1. Informational Meeting Presentation

This addendum does not amend the due date or time for submission of Statements of Qualifications.

End of Addendum #1



Washington State
DEPARTMENT OF
ENTERPRISE SERVICES

INFORMATIONAL MEETING 2023-828 PIERCE COLLEGE ON-CALL CAMPUS ARCHITECT SELECTION

JULY 17, 2023

Tony Ifie



AGENDA

1. Introduction
2. Scope of Work
3. Selection panel
4. Selection Process and Timeline
5. Selection Criteria
6. Submittal Requirements
7. Next Steps



Introduction

This is informational meeting for Project No. 2023-828, On-Call Campus Architect(s) for Pierce College located in Steilacoom and Puyallup, Washington.

The solicitation is being conducted jointly by the State of Washington Department of Enterprise Services, Facility Professional Services, and Pierce College.



SCOPE OF WORK

The scope of work may include, but not limited to the following services: scoping/programming, budgeting, design, construction cost estimating, bidding, construction administration, closeout, and warranty support.



Potential projects



Potential projects include remodels/renovation, electrical, mechanical, controls, and roofing.

Specific Projects include:

- Cascade Chiller
- Cascade Skylight
- Cascade Mechanical System Controls
- Olympic North HVAC
- Gaspard Air Handlers
- Gaspard Skylight
- Gaspard Pneumatic Door Operators
- FS Replace Transformer
- FS Replace Retention Pond
- Cascade Level 5 Classrooms
- Cascade Level 4 Restroom Remodel
- Milgard Emergency Generator
- LSC Classroom Remodel
- Emergency Generator

SELECTION PANEL

Tony Ifie, Project Manager, DES

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Gus Lim - Director of Facilities and Operations, Pierce College.

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Charlene Wilson, Project Manager, representing Pierce College

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5. Selection Process and Timeline

RFQ Release	7/11/23
Informational Meeting	7/17/23, at 10:00 AM
Statement of Qualifications (SOQ) Due	Submittal Due Date: 2:00 PM August 2, 2023
Short-listed firms selected and notified	Week of 8/15/23
Optional Interview Period	8/29/23
Firm(s) Selected and Announced	On or before 8/30/23
Agreement(s) Executed	September 2023

SELECTION CRITERIA (PHASE 1)

- **Qualifications of Key Personnel**
- **General Project Approach**
- **Relevant Experience**
- **Geographical Proximity**
- **Diverse Business Inclusion Strategies**



SELECTION CRITERIA (PHASE 2)

Key Personnel & Workload Management Plan

Relevant Experience

Collaboration and Communication

Project Management & Approach

SUBMITTAL REQUIREMENTS (1/3)

- DES has created a secure access point for uploading your SOQ for this project:
<https://wades.app.box.com/f/5edfc5534f4948e1a015a70280642e9c>
- This link will be active until the submittal deadline, at which point the upload access will be removed. If you have trouble uploading or would like confirmation of your upload, please contact Angeline (Ernst) Butros via email:
angeline.butros@des.wa.gov



SUBMITTAL REQUIREMENTS (2/3)



Each submittal shall include:

- Completed copy of Consultant Selection Contact Form. Consultant Selection Contact Form should be situated behind any cover letter you choose to include AND before any table of contents.
- Federal Form 330 (Part II only)
- Diverse Business Inclusion Strategies
- Any other pertinent data to assist the Selection Panel in evaluating your qualifications.

SUBMITTAL REQUIREMENTS (3/3)

- No more than fifteen (15) pages of total content at 8 ½ x 11 sized single—sided sheets.
 - The page count does include:
 - ❖ Cover letter
 - ❖ Table of Contents
 - ❖ Response to selection criteria
 - ❖ Resumes and references
 - The page count does not include:
 - ❖ Standard Form 330, Part 2
 - ❖ Tabs (unless they have more information than category name)
 - ❖ Cover Page (unless it has more information than project number, project title, firm name and address block)
 - ❖ Table of Contents (unless it has more information than category and page number)
 - ❖ Consultant Selection Contact Form (including supplemental attachments)

10. NEXT STEPS

- The selection Panel will evaluate the Statements of Qualifications (Phase 1 submittals) and determine the most-qualified consultants
- The Panel may invite the consultants to participate in optional interviews (Phase 2).
- Interviews may be held through virtually or in-person.

PRESENTATION TITLE

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THANK YOU

Tony Ifie P.E. Project Manager
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Facility Professional Services
Washington State Department of Enterprise Services
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