



Small Works

Efficiency and Equity in Public Works Contracting

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FACILITY PROFESSIONAL SERVICES

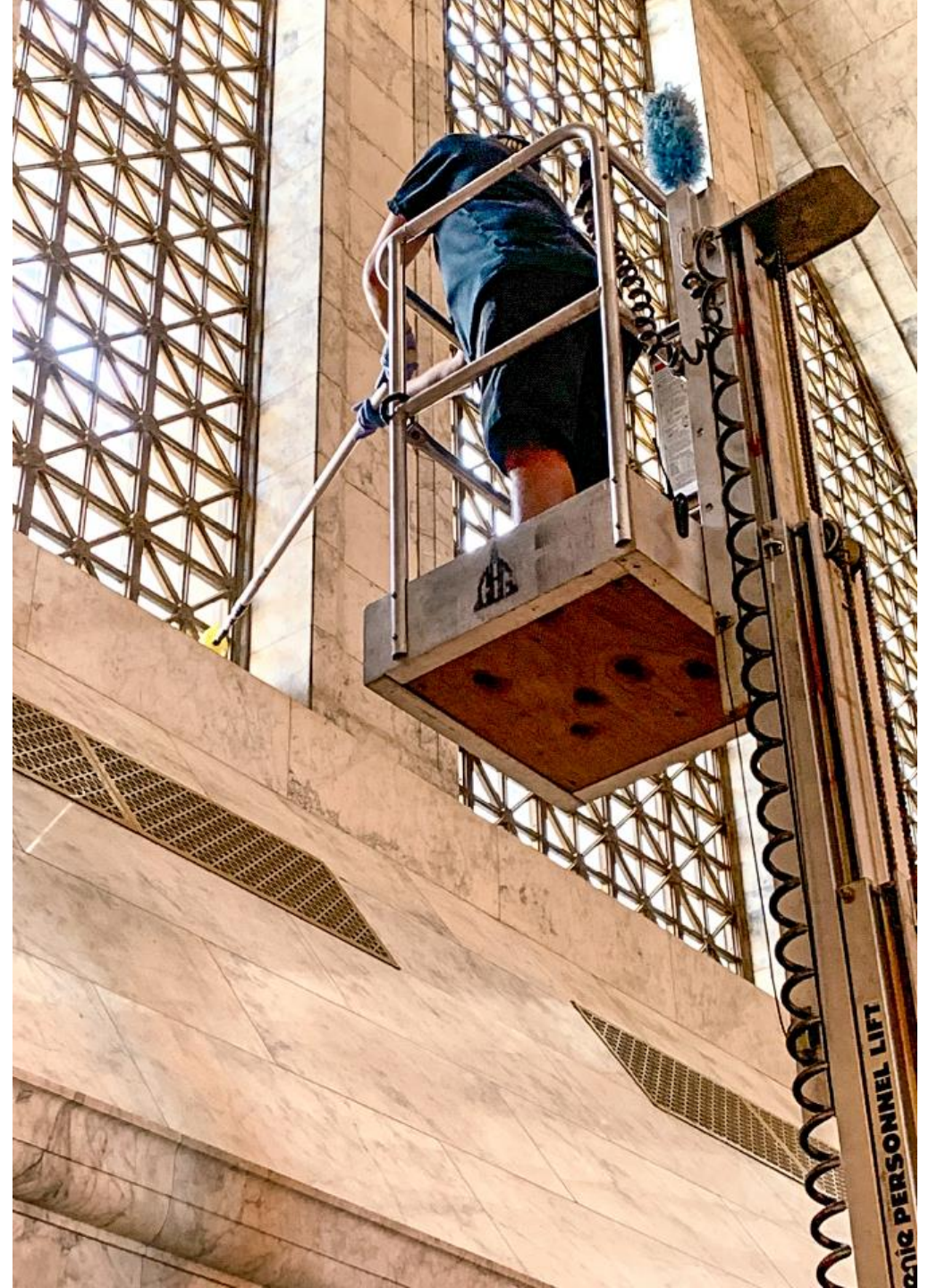
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Washington State
DEPARTMENT OF
ENTERPRISE SERVICES

PURPOSE

- 1. Administratively efficient**
- 2. Promote small and diverse businesses**
- 3. Maintain labor protections**



PUBLIC WORKS

Construction projects paid for by public funds – typically state, local, or district governments

- *Full plans and specs*
- *Advertised for bid*
- *Receive sealed bids*
- *Public bid opening*
- *Lowest responsive bid*
- *Responsibility criteria*



SMALL WORKS

Informal efficient contractor selection process for smaller public works

- *Minimal plans and specs*
- *Invitation to bid from roster*
- *Informal bid receipt process*
- *No public bid opening*
- *Lowest responsive bid*
- *Responsibility criteria*



SMALL WORKS ROSTER

For solicitation of contractors for smaller public works

- *Statewide roster*
- *Agency roster*
- *Annual advertisement*
- *Contractors can join at any time*
- *Segregated by trade, agency, or geographic region*



WHO CAN USE SMALL WORKS ROSTER

- State agencies with public works authority
- Authorized local governments including:
 - Cities, towns, counties
 - School districts
 - Port districts
 - Public utility districts
 - and more!



SMALL WORKS CONTRACTS

Under \$350,000*

- ✓ Agency estimate, does not include sales tax
- ✓ Agencies invite all contractors from the appropriate roster to bid
- ✓ Informal process
- ✓ Award to lowest responsive and responsible bidder

SMALL WORKS CONTRACTS

Under \$150,000*

- ✓ Agencies direct contract through negotiation with a contractor from the appropriate roster
- ✓ Agencies must notify all contractors on the roster
- ✓ Agencies must rotate and not select the same firm repeatedly
- ✓ Small business preference

SMALL BUSINESS CERTIFICATION

OMWBE

- ✓ Creates a new Small Business Certification Program
 - Identical to Minority and Women Owned Business Certification without race and gender
 - Automatic certification
- ✓ Funding for additional staff

DIRECT CONTRACTING

Six or More Rule

Certified Small Business   Not Certified

No small business
Contract with any



6 or more small
Contract with small



5 or less small
Contract with any



KEY CHANGES



Creates Small
Business
Certification



Establishes
statewide small
works roster



Clarifies
language

KEY CHANGES



Standardizes cost thresholds and adds direct buy



Requires small business utilization plan



Builds in future market updates

RELIEVING FINANCIAL BARRIERS

- Eliminates fees for small contractors
- Helps build credit history
- **<\$5,000:** No retainage or performance bonds required
- **Optional:** Agency may take on liability for retainage fee or performance bond of projects \$5,000 or more

TRANSPARENT COMMUNICATION

- Advertise list annually
- Post awarded contracts annually
- Notify companies on roster when direct buy used



WHAT'S NEXT

STATEWIDE COLLABORATION



THANK YOU



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