

Capital Projects Advisory Review Board  
**Legislation Writing\Drafting Committee**  
Minutes 6/9/2022

**Meeting Location:** via Zoom

**Meeting ID:** 997 6193 5041 **Passcode:** 069590

**Call In Number:** +12532158782,,99761935041#

**Members:** (10 members, 1 alternates 6 = quorum)

<u>X</u> Nancy Deakins, DES Owner-State	<u>X</u> Irene Reyes, Private Industry\DBEs
<u>X</u> Bill Dobyns, General Contractors	<u>X</u> Robynne Thaxton, Private Industry
<u>X</u> Andrew Greene, Perkins Coie	_____ Lisa van der Lugt, OMWBE
<u>X</u> Erik Martin, Counties	<u>X</u> Olivia Yang, Higher Education
<u>X</u> Scott Middleton, MCAWW	(Vacant, Construction Trades Labor)
<u>X</u> Mark Nakagawara, Cities	

**Alternates:**

<u>X</u> Rachel Murata, OMWBE ( <i>alternate</i> )	x Maja Huff, Washington State University
<u>X</u> Melissa Van Gorkom	x Erin Frasier
<u>X</u> Robynne Thaxton	

### Agenda

4:00 pm Members Gather  
4:02 pm Select Committee Chair/Co-Chair  
4:15 pm Schedule standing monthly meeting  
4:25 pm Develop a list of potential legislation to be drafted  
4:45 pm Set next agenda  
5:00 pm Adjourn

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Item: **Members Gather**

- Call to Order
- Quorum confirmed

Action by: Committee

Status: Approved and complete

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Item: **Select Committee Chair/Co-Chair**

- Chair: Olivia, representing public
- Co-Chair: Andrew, representing private

Action by: Committee

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Status: Motioned and passed

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Item: **Schedule standing monthly meeting**

- Proposed 2 hours monthly
  - Committee discussed, determined 1-hour meetings every other week would work best, starting with 1 meeting in June and 2 meetings/month after that.

Action by: Committee

Status: Approved

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Item: **Develop a list of potential legislation to be drafted**

- Definition and verification of small, diverse business
  - RCW 39.26.010 – current definition of small business, is pointed at from 39.04.155
  - Coordinate with Small Works Roster
- Prompt payment to subcontractors
  - RCW 39.04.250, 39.76.011
  - Special guest(s) proposed: Kara Skinner (Insurance/Surety); Jolene Skinner (L&I)
  - Action Item: Nancy Deakins to speak with Charles Wilson on how DES is paying subcontractors within 40 days.
  - Coordinate with Small Works Roster
- PRC approval in relation to procurement
  - RCW 39.10.250 (2)
  - Action Item: Nancy will float current language by AG's office to determine necessity/timing of this committee addressing this topic.
- Bid sub-listing topic
  - Slated for discussion in October CPARB meeting, presenting to Legislature with November deadline.

Additional:

- Training resources
- Land Bank
  - Senator Hasagawa will re-introduce the bill (long-haul effort)
  - Committee many need to determine CPARB support
- Assist SWR Committee
- Assist Board Development

Action by: Committee

Status: Approved

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Item: **Set next agenda**

- Action Item: Andrew and Olivia will work together to line up the topics and invite special guests, as needed.

Action by: Committee

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Adjourn at 5:00 pm