

Board Development Committee
Capital Projects Advisory Review Board

January 3, 2023 Committee focus:
 To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

Bill Dobyms	CBRE	CPARB
Linneth Riley Hall	Sound Transit	CPARB
Santosh Kuruvilla	Exeltech	CPARB
Jeff Jurgensen	OAC Services	PRC
Irene Reyes	The Glove Lady	CPARB
Robynne Thaxton Co-Chair	Thaxton Parkinson PLLC	CPARB
Olivia Yang	WSU	CPARB
Janice Zahn	Port of Seattle	CPARB
Lekha Fernandes Co-Chair	OMWBE	CPARB

DRAFT AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LH	3:00 pm
Review and approve agenda	Action	All	3:05 pm
Review and approve October and December meeting minutes	Action	All	3:05 pm
Invitation to public to participate	n/a	RT	3:10 pm
Finalize CPARB Onboarding and Mentoring	Discussion/Action	All	3:15 pm
CPARB Job Descriptions	Discussion	All	3:25 pm
New Issues to address Conflict of Interest	Discussion	All	3:45 pm
Set agenda for next meeting	Discussion	All	3:55 pm
Adjourn	Action	All	4:00 pm

VIRTUAL CONFERENCE ACCESS

The committee meeting will be conducted entirely by TEAMS digital conferencing.

Parking lot:

Conflict of Interest

Possibly increasing number of WMBE seats for PRC

Include Correspondence Archiving requirements in Job Descriptions and CPARB training