**State of Washington**

\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_

Olympia, WA 9850--

**Solicitation Amendment**

Solicitation No.:

Amendment No.:

Effective Date:

**Amendment No.** \_\_\_\_\_

**to**

**Solicitation No.**\_\_\_\_\_  
[Title]

This Amendment (“Amendment”) to Solicitation No. \_\_\_\_\_\_ is effective immediately and must be/is not required to be submitted with proposals. All other terms, conditions, and specifications remain unchanged.

P U R P O S E

The Purpose of this amendment is to capture the following changes:

* [Insert Change #1 here]
* [Additional changes as needed, or delete additional bullet. Number as Change #2 and any additional changes should be numbered sequentially]

Any communications regarding this amendment must be addressed to the Procurment Coordinator listed below.

[Enter your name here]

[Enter your phone number here]

[Enter your e-mail here]