

Informational Meeting Minutes, Questions & Answers, and Attendance

Project: 2022-502 Dept Veterans Affairs, WVH 10 Bathroom Replacement
 Location: Teams Meeting (Virtual via MS Teams)
 Date/Time: 11/16/2022 10:10 am PST
 DES PM: Thomas Honles, thomas.honles@des.wa.gov

SITE VISIT SCHEDULED

At the request of participant(s) in the Informational Meeting, an informational site walk has now been scheduled for Tuesday November 29, 2022 at 1:00 PM PST, to provide opportunity for interested parties to visit the project site and location:

Washington Department of Veterans Affairs
 1141 Beach Drive E
 Port Orchard, WA 98366

Please contact and send RSVPs to the DES Project Manager, Thomas.honles@des.wa.gov no later than 12PM (noon) PST on Monday, November 28, 2022.

Masks will be mandatory for this site visit

Informational Meeting Sign-In

Name	Title, Organization/Company	Contact E-Mail, Phone
Jim Cortner	Cortner Architectural Co.	jim@cortner-ps.com
Emily Fisher	Marketing Coordinator-Reyes Engineering	EFisher@reyeseng.com
Mike Funches	Ethos Civil	mike@ethoscivil.com
Daimian Bingham	PE - FSi engineers (M/P/E/FP)	DaimianB@FSi-engineers.com
Tami Howard	Lund Opsahl	thoward@lundopsahl.com
Robin Stice	Erickson McGovern	rstice@ericksonmccgovern.com
Chris Gizzi	DES	chris.gizzi@des.wa.gov
Harvey Jewett	Cortner Architectural Co.	harvey@cortner-ps.com
Melissa Forbes	OAI	mforbes@oaips.com
Phil Duff	SABArchitects	phild@sabarch.com
Gayle Elam	SAGE Architectural Alliance	gayle@sagearchalliance.com
Ivi Gabales	Rice Fergus Miller	igabales@rfmarch.com
Daniel Scully	SABA	daniels@sabarch.com
Tony Lindgren	KMB architects	tonylindgren@kmb-architects.com
David Kinney	DVA	David.Kinney@dva.wa.gov
Tonya Murphy	Erickson McGovern Architects	tonya@ericksonmccgovern.com

Informational Meeting, Continued

2022-502 Dept Veterans Affairs, WVH 10 Bathroom Replacement

Valerie Thiel	SAGE Architectural Alliance	val@sagearchalliance.com
Norman Sheppard	DVA	Norman.Sheppard@dva.wa.gov
Meiling Sproger	AHBL Marketing Coordinator	msproger@ahbl.com
Angel Ernst	DES	angeline.ernst@des.wa.gov
Kellie Bower	Kaiser Bower Design & Consulting	kellie@kaiserbower.com
Larry Sinnott	SAGE Architectural Alliance	larry@sagearchalliance.com
Ian Stevens	SABA	ians@sabarch.com
Adam Herrick	KMB architects	adamherrick@kmb-architects.com
Laura Taylor	SABArchitects	laurat@sabarch.com
Chris Morris	Framework Studio Architecture	chris@fwsarch.com
Blake Webber	RFM	BWebber@rfmarch.com
Thomas Honles	DES	thomas.honles@des.wa.gov
Stephen Black	SMB	stephen@smbarchitecture.com (253) 545-8668

Discussion

The meeting was conducted by the DES Project Manager, Thomas Honles, and no discussion among participants occurred except for what is documented in the Question and Answer period, see below. The RFQ document was read through and was referred to throughout the meeting. Attendance was taken by requesting participants to place their contact information; name, company, and email address, into the “Chat” section of the virtual meeting session.

Questions & Answers

Q: What is the current licensing of the facility? Is it Skilled Nursing Facility or Transitional Housing, what codes are applicable to Building 10 for example with DOH? In becoming transitional residential housing, has the licensure of the facility changed?

A: Answer needs further investigation, will respond with an answer via Addendum.

After Meeting Response from DVA: Building 10 is not a licensed Nursing nor Skilled Nursing Facility as they provide transitional housing and services to homeless veterans. There are no facility license requirements for Building 10. Building 10 did go through the Certificate of Occupancy process through the Fed VA (as they receive a Homeless Providers Grant from the Fed VA-38 CFR 61) and the process also included Kitsap County.

Informational Meeting, Continued

2022-502 Dept Veterans Affairs, WVH 10 Bathroom Replacement

Q: Who prepared the markups on the A-8 and A-10 schematic included in the RFQ?

A: The WVH DVA project manager prepared the markup, basically to show the areas of work, a high-level illustration, not a detailed design markup.

Q: Please clarify the Life Cycle Cost Analysis and Sustainable Design Experience listed in the SOQ submittal requirements but not listed in the Evaluation scoring?

A: Chris Gizzi responded in the meeting that these requirements do not apply to this project scope and will be deleted from this project via an Addendum.

Q: In the markup of the A-8 and A-10 drawings in the Schematic graphic, what is the usage of the upper left ('northwest') are of the drawing, is it administrative area and thus not marked with bathroom changes?

A: The areas not marked for bathroom changes are believed to be administrative office area only and excluded from the proposed bathroom changes.

Comment from DES

As of November 1, 2022, the DES requirement that consultants and contractors provide a COVID Vaccination Declaration has been relaxed and has been removed as a requirement. However, the WVH facility has site specific COVID requirements, including on site screening process, which can affect site visits and should be factored into SOQ responses by interested consultants. The COVID requirements are based on Kitsap County health and COVID requirements applicable to healthcare facilities, and there are WVH specific requirements which may affect as well.

Thank you,

Thomas D. Honles, P.E.

Project Manager

Engineering & Architectural Services

Facility Professional Services

Washington State Department of Enterprise Services

c: 360-401-5195 | thomas.honles@des.wa.gov