

PCAG Meeting Minutes

April 20, 2022

- Welcome
 - Facilitator: Rebecca Linville – Deputy Director Contracts & Procurement, Department of Enterprise Services
 - Call for agenda topics
- Introducing Anastassia Hunte Gardner- Research and Outreach Program Specialist, Department of Enterprise Services
- Remote work
 - Elena McGrew- Enterprise Procurement Manager, Department of Enterprise Services
 - Open discussion about what other agencies are doing regarding telework/remote work requirements.
- Supplier Contract Field and Direct Buy Tracking
 - Christine Warnock- Enterprise Procurement Policy & Compliance Manager, Department of Enterprise Services
 - Discussion on if requiring a supplier contract number would be helpful.
 - Discussion on sharing what we are doing across the enterprise in a meaningful and inciteful way that helps agencies do something similar. Are there any suggestions/recommendations on how to do this?
- IAA's/ convenience contracts
 - Christine Warnock- Enterprise Procurement Policy & Compliance Manager, Department of Enterprise Services
 - Discussing around how the appropriate use of convenience contracts and when DES gets involved.
 - The DES Policy team will be developing a policy that will include more guidance on these topics.
 - To award a convenience contract this needs to be sent to DES and reviewed to determine if the contract qualifies as a convenience contract.
- Legislative Update
 - Rebecca Linville- Deputy Assistant Director Contracts & Procurement, Department of Enterprise Services
 - Primary Bills: SHB 2057 – State Patrol Workforce, SSB 5910 - Hydrogen
 - Secondary Bills: ESHB 1329- Public Meetings, HB 1719 – Military Equipment/Law Enforcement, ESSB 5974 – Transportation Resources
- Adjourn

