

# Capital Projects Advisory Review Board (CPARB)

## JOC Evaluation Committee

### Meeting Agenda

*Date | time* 8/19/2021 2:00 PM | *Call in number:* 1-206-899-2838, Conf ID 421 544 356#

*Location:* Microsoft Teams

Meeting called by	Linda Shilley
Type of meeting	Monthly Committee
Facilitator	Quinn Dolan
Note taker	Jess

#### Voting Members:

Quinn Dolan  Randy Horn Gordian)  Aleanna Kondelis  Anna Daeuble  Brent LeVander  Eric Lindstrom  Gina Owens  Linda Shilley  
 Brian Thomas  Amanda Lanier  Maja Huff

#### Invitees:

Tollen Bramby  Garrett Buckingham  Debra Delzell  Michel Ligtenberg  Diana Peterson  Jena Richmond  Melissa Van Gorkom  Amanda Witt  Norman Glover  Rex Brown  Melissa Jordan  
 Jason Harper  Dan Seydel  Cindy Magruder

### Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Welcome and Roll Call	Linda	5 Minutes
<input type="checkbox"/> Introduce Special Guests: Janice Zahn and Bill Dobyys, CPARB Members	Quinn	5 Minutes
<input type="checkbox"/> Overview of the Best Practices Guidelines and discussion of development approach and content for our guests	All	45 Minutes
<input type="checkbox"/> Committee agreement to move forward with CPARB approval of the Guidelines at the September CPARB meeting	All	20 Minutes
<input type="checkbox"/> Overview of recommendation memo to CPARB on reporting	All	10 Minutes
<input type="checkbox"/> General Items	All	5 Minutes

### Notes

- **Purpose of this Meeting:**

- To provide an overview of the Best Practices Guidelines to our special guests, including our development approach, collaboration and outreach the Committee has accomplished. Also to get Committee consensus to request approval to start utilizing the Best Practices Guidelines from CPARB at the September meeting.

**General Items** – Members input

**Next Meeting**

September 16, 2021 at 2:00 p.m.