

Capital Projects Advisory Review Board (CPARB)

JOC Evaluation Committee

Meeting Agenda

Date | time 6/17/2021 2:00 PM | *Call in number:* 1-206-899-2838, Conf ID 421 544 356#

Location: Microsoft Teams

Meeting called by	Linda Shilley
Type of meeting	Monthly Committee
Facilitator	Quinn Dolan
Note taker	Jess

Voting Members:

Quinn Dolan Randy Horn Gordian) Aleanna Kondelis Anna Daeuble Brent LeVander Eric Lindstrom Gina Owens Linda Shilley
 Brian Thomas Amanda Lanier Maja Huff

Invitees:

Tollen Bramby Garrett Buckingham Debra Delzell Michel Ligtenberg Diana Peterson Jena Richmond Melissa Van Gorkom Amanda Witt Norman Glover Rex Brown Melissa Jordan
 Jason Harper

Agenda Items

Topic	Presenter	Time allotted
✓ Welcome and Roll Call	Linda	5 Minutes
✓ Introduce Special Guests: Santosh Kuruvilla and Olivia Yang, CPARB Business Equity/Diverse Business Inclusion Committee Chair and Co-Chair	Quinn	2 Minutes
<input type="checkbox"/> Review Best Practice Guidelines Slides related to Diverse Business Inclusion	Linda/Quinn	45 Minutes
<input type="checkbox"/> Schedule for Completing BPG	Linda	5 Minutes
<input type="checkbox"/> General Items	All	20 Minutes

Notes

- **Purpose of this Meeting:**
- Share our Best Practice Guidelines slides 13, 14, 18, 19, 28, 32 and 37 and collaborate with our guests to ensure that the Diverse Business Inclusion slides contain information compliant with the statutes, and provides adequate guidance to public agencies and contractors for outreach and utilization of diverse businesses.

Meeting Notes:

General Items – Members input

Next Meeting

July 15, 2021 at 2:00 p.m.