

Meeting Minutes

Data Collection Implementation Committee

January 9, 2019

Attending Meeting:

Aleanna Kondelis	Co-chair	Brain Barson absent
Andrew Thompson	Co-chair	
Irene Reyes (phone)		
Nancy Deakins (phone)		
Janice Zahn (phone)		
Howard Hillinger (phone)		
Jolene Skinner (phone)		

Quorum established

Discussion on the following topics:

- Benefit of providing context to Public Bodies and others through continued communication of JLARC recommendation #3 as the PRC application for recertification and certification for GC/CM is modified to request additional information.
- Discussed creating a universal template for Public Bodies to respond to for addressing recommendation #3. This may occur after collecting the initial information through a phased approach. First step through the PRC application process for certification and recertification is to daylight and collect best practices for other public bodies to utilize while meeting JLARC recommendations.
- Next PRC Meeting on January 24th, 2019 the Project Review Committee will review and discuss the including the additional question: Responding to the 2013 JLARC Recommendations is a priority and focus of CPARB. Please provide GC/CM project information on subcontract awards and payments, and if completed, a final project report. As prepared for each GC/CM project, please provide documentation supporting compliance with the limitations on the GC/CM self-performed work. This information may include, but is not limited to: a construction management and contracting plan, final subcontracting plan and/or a final TCC/MACC summary with subcontract awards, or similar.
- Jolene Skinner from the Department of Labor & Industries (L&I) provided insight on leveraging existing processes and near term administrative enhancements to provide better information for alternative public works contracting projects. L&I is aware of the benefits their administrative support could provide to create a better understanding of subcontractor performance on GC/CM projects and is engaged with the CPARB Data Collection Committee to optimize existing services and evaluate changes that would benefit public body tracking of subcontractor participation.

Action Items

1. Work with DES Nancy Deakins to edit the Public Works Data Collection Effort information on CPARB website to reflect Data Collection Committee's actions per JLARC requirement and CPARB direction.

2. Work with CPARB Chair Schact in creating a memorandum to provide context to RCW 39.10 Alternative Project Delivery users on the reason for asking for information to support JLARC Recommendation # 3.
3. Work with PRC Chair Janice Zahn in preparation of the next PRC Meeting and work session on January 24th, 2019 to provide background to PRC on initiative to collect information through the GC/CM Certification and recertification application process.
4. Next Data Collection Implementation Committee Meeting is February 6th, 7:30 AM to 8:30 AM (UW Seattle Campus, 4002 E Stevens Way, Facilities Administration Building, Ground Floor)